



**MINUTES  
FROM THE MEETING OF THE  
BCA LGB  
HELD ON TUESDAY 21 SEPTEMBER 2021  
AT 5.30pm  
BCA**

**Actions from BCA LGB on 21 September 2021**

<b>Item Reference</b>	<b>Action</b>	<b>Person Responsible</b>	<b>Date Raised</b>
1.1	ZS to arrange for BH to have a dongle.	ZS	21/09/21
1.2	DB and BH to confirm by email to FD whether there were any changes to their Declaration of Interest forms.	DB/BH	21/09/21
1.5	DM and BH to confirm by email they have read and understood the KCSiE	DB/BH	21/09/21
1.4	FD to add pupil/parent survey responses and pupil destinations to the agenda in Nov each year	FD	Ongoing
1.4	Update on Gatsby Benchmarks to be added to the agenda in Nov, Mar and June of each academic year.	FD	Ongoing
1.7	MH to raise, by email, with PLE the need to recruit another Governor externally.	MH	19/07/21
1.7	ZS to arrange a face to face meeting with the potential new Governor AL provided details for.	ZS	19/07/21
1.7	The Chair would contact PLE to request a visit to the APex centre.	MH	19/07/21
2.1	ZS would bring information to the LGB meeting showing the PAN for each individual year group	ZS	21/09/21
2.4	FD to add ADP to the November agenda	FD	21/09/21
2.5	FD to add the primary and secondary peer reviews to the November agenda.	FD	21/09/21



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Members

✓	Mike Hodson	(MH)	(Chair)
✓	Doug Bamsey	(DB)	Arrived 5.40pm
✓	Jonathan Cridge	(JC)	
✓	Ben Hambelton	(BH)	Arrived 5.50pm
✓	Sam Lewin	(SL)	
-	Ali Luckins	(AL)	
✓	Zoe Stucki	(ZS)	(Head Teacher)

In Attendance

✓	Fran Davis	(FD)	(Clerk)
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✓ those present

1. **Procedural Matters**

The Chair welcomed everyone to the meeting

1.1 Apologies for absence and acceptance/non-acceptance

AL sent apologies as thought the meeting was virtual.

DB and BH were late due to difficulties accessing the building.

**Action** ZS to arrange for BH to have a dongle.

**ZS**

1.2 Declarations of Interest.

**Action** - DB and BH to confirm by email to FD whether there were any changes to their Declaration of Interest forms.

**DB/BH**

1.3 Election of Vice Chair

All Governors agreed to DB being re-elected as Vice Chair

1.4 Appointment of Officers

1.4.1 Safeguarding – AL was re-elected

Signed.....

- 1.4.2 SEND – BH was re-elected
- 1.4.3 H&S – Jonathan Cridge was re-elected
- 1.4.4 CEIAG Governor – Doug Bamsey was re-elected
- 1.4.5 SSQ and curriculum – MH was re-elected
- 1.4.6 Online Learning – Jonathan Cridge was re-elected

It was agreed all Governors would continue in their roles.  
 JC proposed AL, BH, DM and MH SL seconded all appointments.  
 DB proposed JC for both roles and SL seconded them.

1.5 Keeping Children Safe in Education (Part 2)

DM and BH to confirm KCSiE has been read and understood

**Action** DB and BH to confirm by email they have read and understood the KCSiE

**DB/BH**

1.6 Minutes from the last meeting on 19 July 2021

Minutes were agreed as accurate and signed by the Chair

1.7 Matters arising not contained elsewhere on this agenda

Actions Outstanding

**Ongoing** - FD to add pupil/parent survey responses and pupil destinations to the agenda in Nov each year

**FD**

**Ongoing** - Update on Gatsby Benchmarks to be added to the agenda in Nov, Mar and June of each academic year.

**FD**

The Chair to email DB advising of the proposal to devote the first and last LGB meeting of the year to review and analyse data results - **Completed**.

MH to raise with PLE the need to recruit another Governor externally. **Outstanding** - MH has spoken with PLE but needs to follow up with an email.

**MH**

AL to supply ZS with contact details of potential new Governor.  
 ZS to follow up and advise LGB outcome. **Ongoing**  
**Action** - ZS to arrange a face to face meeting with the potential new Governor AL provided details for

**ZS**

LGB to feedback thoughts on effectiveness of governance to the Chair, who would collate and pass on to FD. **Completed** MH advised having consulted with the LGB they were satisfied they met the requirements.

The Chair would contact PLE to request a visit to the APex centre. **Outstanding** MH has spoken with PLE but needs to finalise a visit to the Apex centre.

ZS advised she is visiting the centre to see the provision as a concern had been raised. However, the problem has now been solved but it was felt the visit would still be useful.

FD to forward the Careers strategy to the LGB. Approval for the strategy to be on agenda for September. Any comments to be feedback to the Chair prior to the meeting. **Completed** Approval is on the agenda.

1.8 Matters arising not contained elsewhere on this agenda

None

1.9 Feedback on website review

BH completed the website review and this has been fed back to ZS. All actions raised have been actioned. ZS thanked BH for carrying this out as it had been a really useful exercise.

2.0 Feedback on Governance Review

Covered in outstanding actions.

BH advised he has signed up for SEN training but has had an opportunity to commence this.

2 **Head Teacher Report**

2.1 Head Teacher Update

ZS gave highlights from the report:

- Staffing – Advert still out for HoD for Art as original candidate was not able to take up the position. However, we have a fantastic temporary replacement.

It was asked if AH was only with the academy for just the one term.  
ZS confirmed this is correct however they would very much like to see if another of the Trust's schools might need a teacher of Art as would not want to lose her.

- Students on roll stands at 1491. In year transfers are high and we are over subscribed in some year groups.

It was asked if there was a need to employ more teachers to manage the increased capacity.  
ZS advised we are alright at the moment however we will be having conversations with PLE about managing this moving forwards.  
  
It was asked if this is a pattern for all schools in the area.

All schools are facing an influx of year 7 pupils. It is expected this will continue for 2 years then it will flatten out.

It was asked if the increased numbers impact on other areas in the academy

ZS confirmed there are challenges with some pupils. However, there are Fair Access Panel meetings which looks to ensure pupils are spread across all schools in the area.

**Action** ZS would bring information to the next LGB meeting showing the PAN for each individual year group.

- Covid prevention in schools was outlined.
- Covid Vaccinations for Children 12-15 was discussed

ZS

It was noted vulnerable pupils will be offered the vaccine, but it will be the NHS who identify those pupils not the school. ZS confirmed this was correct however we will probably be asked to host the event.

Governors felt this was good the NHS managed the identification and vaccination process.

- Attendance - The Education Safeguarding Service have agreed to take on case work and are now pursuing a limited number of legal cases. We have taken several families of concern to Team Around the School for their support.
- Attendance figures are good but it still remains a priority. We have performed well against national figures.

It was noted the results were very impressive. A Governor asked if this was reflected across Bridgwater. BCA are in the high 80's whereas some in the area stand at 60/70%

There was a discussion about the online learning that had been provided and it was agreed that the IT support from the Trust had been invaluable. ZS advised parents who had received laptops and dongles had been very grateful.

A Governor commented that the College were keeping Teams pages going as engagement has been significantly higher than before.

ZS advised if it was necessary to revert to online learning, they would be able to do this seamlessly.

Governors felt online provision had been excellent, well delivered and pupils were highly engaged in the process.

**Exclusions**

Main concerns for exclusions continue to be

- Persistent defiance – students not following academy expectations.
- Physical assaults on peers
- Verbal abuse / threatening behaviour

- Physical assaults are not so high in secondary, however in primary they are largely attributed to vulnerable children with undiagnosed conditions.

There was a discussion on the length of time taken to get a diagnosis and on measures in place to support children make better choices. ZS advised it is being embedded into our culture to respect others and that repeated and persistent poor behaviour will have consequences.

It was asked what Alternative Provisions are being used and who in school is responsible for regulating them  
 ZS advised we can access the Apex centre, the College centre at Cannington, which takes 14–19-year-olds, and the Bridge School. ND monitors which pupils are accessing these provisions and this is reviewed every two weeks. Once they are able to, they return to mainstream teaching.

It was asked for more clarity on SEND pupils often using the Inclusion room to have their needs met.  
 ZS advised the inclusion room is based in the Beach Hut and pupils requiring specific SEND focus have timetabled interventions there. This is part of planned interventions and reviewed every 2-6 weeks.

Communication report

- General feedback has been positive. Another survey will be forwarded out in this term.
- We will be introducing a letter response with missed communication to address the issue of teachers calling parents but not getting through

A Governor noted the importance of ensuring comparison surveys were precise in the questioning

2.2 Update on pupil/parent survey responses

Covered above

2.3 Update on Pupil destinations - This will be covered at the next meeting

2.3 Review and analyse data results

ZS went through the PowerPoint presentation highlighting:

- EYFS results 52% overall this shows a 14% improvement. Although we are a little off national (71.8%) our pupils start at a much lower entry.
- KS1 results are fantastic, we outperformed all predications. Maths 71%. GPS 52%. Reading 74% and writing 63%.
- Yr 2 achieved 84% in the Phonics Screening Check in December. With 82% being the last recorded national figure in 2019.

- Priority groups: Boys/PP/SEND

Governors were really pleased with the results and felt this was most impressive.

It was asked if anything could be done to shorten the gap from feeder schools as two thirds of the intake are from those schools.

ZS advised they have measures in place to support pupils coming into year 7 but it is difficult as the only available time is after year 6 SAT's.

It was asked about the gender gap/PP/SEN

ZS advised it is difficult to engage boys with SEN, although not so much with male PP students, as some are very vulnerable and involved in County lines.

Governors noted this group of disadvantaged students present nationally and not just to this area.

- Year 6 – Maths 65%. GPS 68%. Reading 66%. Writing 72% and Combined 59%.
- Year 11 – Grade 4 English and Maths 65%. Grade 5 English and Maths 41%. P8 +0.31. Ebacc (Std pass) 5.7%

Governors were pleased the Trust and Academies had employed such vigorous and robust processes for grading students as it was felt over marking students did not do them any favours when entering higher education establishments.

A Governor advised the College was carrying out more assessment on pupils' abilities.

The Chair wished the LGB's thanks and appreciation to be passed onto the team at BCA for a great set of results.

- GCSE Subject Attainment & Progress was outlined
- Peer reviews have been carried out and the feedback was very complimentary about the behaviour of our students.

**Action** ADP was available for Governors to read through but will be added to the November agenda for further discussion.

FD

2.5 Approval of Career Strategy

Career Strategy was approved by the Governors.

**Action** It was asked for the primary and secondary peer reviews to be added to the November agenda.

FD

3 **Date of next meeting** – 23 November 2021 BCA